

**CITY OF EDGERTON
CITY HALL
12 ALBION STREET
EDGERTON, WI**

PUBLIC WORKS COMMITTEE

Monday, March 6, 2023 at 6:00 p.m.

NOTICE: The meeting noticed above will also be live streamed on a Zoom platform: To view the meeting, please select the link to the meeting listed on the **calendar events** on the City website's home page at www.cityofedgerton.com. Due to occasional technical difficulties, citizen participation via Zoom may not be possible.

1. Call to order; Roll Call.
2. Confirmation of Appropriate Meeting Notice Posted on Friday, March 3, 2023.
3. Consider Approval of February 13, 2023 minutes.
4. Consider regulations for keeping of rabbits.
5. Consider policy for sidewalk clearing on weekends or holidays.
6. Consider rapid flashing beacon configuration.
7. Consider library roof repairs.
8. Staff Report.
9. Adjourn.

cc: All Commission Members
Department Heads

City Administrator
City Engineer

All Council Members
Newspapers

NOTICE: If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: 884-3341

"Notice is hereby given that a majority of the Common Council is expected to be present at the above scheduled noticed meeting to gather information about a subject over which they have decision-making responsibility. The only action to be taken at this meeting will be action by the Public Works Committee."

**FEBRUARY 13, 2023 PUBLIC WORKS COMMITTEE MEETING MINUTES
CITY OF EDGERTON**

Chairperson Jim Burdick called the meeting to order at 6:02 p.m.

Committee members present were Jim Burdick, Casey Langan and Sarah Braun.

Also present were City Administrator Ramona Flanigan, Municipal Services Director Howard Moser and citizens.

Moser confirmed the agendas were properly posted on Friday, February 10, 2023 at the Post Office, Edgerton Library, City Hall and the City's website.

APPROVE MINUTES: A Braun/Langan motion to approve the November 7, 2022 Public Works Committee minutes passed, all voted in favor.

PLANTING NATIVE GRASSES ON PUBLIC PROPERTY: Staff and the Committee discussed establishing areas of native grasses to increase habitat for pollinators and to reduce mowing costs. Possible sites include: 2 acres on Lord Street; rail corridor behind Fulton Square; a portion of Veterans' Park; right of way at Newville Street and Hwy 59; right of way at W Fulton and Menhall Drive; and Lyons Street near the community garden.

The Committee also discussed the installation process for areas where native grasses are to be established. The 2 acres on Lord Street would require "roundup ready" soybeans to be grown prior to the planting of native seeds. The City may be eligible for a grant of free pollinator seed from the Bee and Butterfly Fund and the FFA/FFA Alumni may be willing to plant the soybeans. Other areas where native grasses are to be planted would not require the soybean process, however the turf would need to be removed in order to plant native seeds. This process would require experience and proper equipment so the installation and establishment of native grasses would need to be bid out. The Committee agreed to move forward with additional discussion and research on the native grass project.

REGULATION FOR KEEPING DUCKS AND RABBITS: The Committee discussed the current duck and rabbit regulations, and how the ordinance may be updated to allow ducks in the City, and to allow rabbits to be kept outside the home. It was agreed that if ducks were allowed in the City they should be regulated in Chapter 22 (Zoning), similar to chickens. Alternatively, rabbit regulations would stay in Chapter 29 (Regulation of Animals). The Committee recommended the following be included in the draft rabbit ordinance: 6 rabbits maximum; hutches allowed in side and rear yards with setbacks similar to chicken coops; and on single family properties only. Staff will draft updated ordinances for the next meeting.

Being no other business before the Committee, a Langan/Braun motion to adjourn passed, all voted in favor.

Howard Moser/mjf
Municipal Services Director

Memo

To: Public Works Committee
From: Staff
Date: 3/3/2023
Re: March 6, 2023 Meeting

Rabbits: Please recall the Committee directed staff to draft an ordinance amendment regarding rabbits regulations that allow no more than 6 rabbits on single family residential properties. See attached.

Sidewalk clearing: City policy allows the city to clear a sidewalk after 24 hours has passed since the owner was notified of a snow removal violation. Historically, staff has not been called in on weekends or on holidays to performed sidewalk snow removal. If a snow letter is sent on Friday, staff would not remove the snow until at least Monday, potentially resulting in several days a walk goes unshoveled. Does the committee wish to alter this policy and have staff come in on weekends or Holidays? Additional costs would be passed on to the land owner.

Rapid Flashing beacons lights (RRFB): Please recall the committee decided to have the two RRFB light systems that are in the 2023 budget installed at Albion / W Fulton and at N Main / Jenson. Staff has observed that these lights are sometimes installed on overhead arms as opposed to on poles along the curb. Staff asked for “best practices” advice and received the following:

City of Madison: Typically if the street has a multi-lane approach we install the supplementary overhead RRFB. We sometimes also install an overhead RRFB if we feel the street is wide and the far left RRFB is outside reasonable field of vision even though it may only be a two or three lane street, or if parked cars might obstruct the view of the sign.

The DOT could not provide any best practices advice.

The cost of the overhead installation is \$18,686. The cost of a system installed on a pole by the curb is \$8,410. The budget includes \$15,000 for the two RRFB. The funding source is ARPA.

Library roof: Please recall the city funded an emergency repair of the library roof in 2021. At budget time, the Library Director indicates the roof will need to be replaced soon but the 2023 budget did not include funding. The flat roof is leaking again and should be replaced as another repair is probably not a good investment. If the Committee wishes, staff will seek bids for either repair or replacement of the roof. Funding options may depend upon the costs but potential sources include capital surplus funds and funds from the 2022 borrowing.

(4) KEEPING OF LIVESTOCK, ~~RABBITS,~~ AND FOWL. It shall be unlawful for any person, unless in compliance with Chapter 22, to keep, maintain, or raise farm animals including but not limited to horses, mules, donkey, ponies, cows, pigs, goats, sheep, steers, and fowl, ~~steers, rabbits (except for up to three (3) rabbits kept as pets inside a residential structure), poultry (except for chickens or ducks kept in~~ compliance with Chapter 22), or other animal raised for fur-bearing purposes. It shall be unlawful for any person, for himself or for any person, firm or corporation, to build, erect, maintain, or use on any lot or parcel of land any ~~hog pen or yard, chicken coop or yard, dove cote or other pens,~~ buildings or yards for the purpose of keeping or housing any ~~pigs, rabbits, geese, ducks, doves, chicken~~ of the animals listed in this section (except for chicken and duck enclosures kept in compliance with Chapter 22), ~~or other fowl~~ unless in compliance with Chapter 22.

(5) KEEPING OF CHICKENS ~~RABBITS.~~

(a) **REQUIREMENT.** ~~The following must occur before provisions apply to the keeping of any chicken(s) rabbits:~~ 1. No more than a total of six (6) rabbits can be kept either inside or outside of a principal or accessory structure. Unless in conformance with provisions of Chapter 22, rabbits are only allowed on properties having a single family home and only in side and rear yards. Exterior hutches or enclosures for rabbits are not considered accessory structures and must be at least twenty five feet (25') from any residential structure on any adjacent lot ~~An application for a chicken enclosure permit to construct, erect, alter, remodel or add must be submitted in writing to the Building Inspector. Plans and specifications for all improvements that are in compliance with Section 22.304(5)(z) and pertinent explanatory data should be submitted to the Building Inspector at the time of application. No work or any part of the work shall be commenced until a written permit for such work is obtained by the applicant. The required building permit fee shall accompany such application.~~

2. ~~The Building Inspector must approve the improvements after an inspection of the improvements.~~

(b) PERMIT FEE. ~~\$10.00 per year. (Ord. 15-02)~~