

**CITY OF EDGERTON  
CITY HALL  
12 ALBION STREET  
EDGERTON, WI**

**TREE BOARD**

Monday, June 16, 2025 at 6:00 p.m.

**NOTICE:** The meeting noticed above will also be live streamed on a Zoom platform: To view the meeting, please select the link to the meeting listed on the **calendar events** on the City website's home page at [www.edgerton.wi.gov](http://www.edgerton.wi.gov). Due to occasional technical difficulties, citizen participation via Zoom may not be possible.

1. Call to order; Roll Call.
2. Confirmation of Appropriate Meeting Notice Posted on Friday, June 13, 2025.
3. Elect Chair.
4. Approve April 7, 2024 meeting minutes.
5. Discuss and consider 2025 gravel bed tree plantings.
6. Staff report.
7. Adjourn.

cc: All Commission Members  
Department Heads

City Administrator  
City Engineer

All Council Members  
Newspapers

**NOTICE:** If a person with a disability requires that the meeting be accessible or that materials at the meeting be in an accessible format, call the City Administrator's office at least 6 hours prior to the meeting to request adequate accommodations. Telephone: 884-3341

"Notice is hereby given that a majority of the Common Council is expected to be present at the above scheduled noticed meeting to gather information about a subject over which they have decision-making responsibility. The only action to be taken at this meeting will be action by the Public Works Committee."

**APRIL 7, 2025 TREE BOARD MEETING MINUTES  
CITY OF EDGERTON**

Sara Beckwith called the meeting to order at 6:15 p.m.

Present: Tim Shaw, Sara Beckwith, Kathy Klein and Rebecca Diedrick

Excused: Judy Furan, Barb Bublitz and Barb Steponkus

Others Present: City Administrator Ramona Flanigan, Municipal Services Director Zach Nelson, Mayor Christopher Lund and citizens.

Flanigan confirmed the meeting agendas were properly posted on Friday, April 4, 2025 at the Post Office, Edgerton Library, City Hall and the City's website.

**APPROVAL OF MINUTES:** A Beckwith/Diedrick motion to approve the March 4, 2024 Tree Board meeting minutes passed on a 4/0 roll call vote.

**2025 GRAVEL BED TREE PLANTINGS:** Thirty-two trees have been ordered for street tree planting in 2025. The Board discussed possible locations such as; Cherry and Hubert Streets, Saint Joseph's Circle, W Fulton Street and Swift Street (Rollin St to Park Ln). Staff will construct a potential planting plan for the mentioned neighborhoods and present the plan at the next meeting.

**ARBOR DAY CELEBRATION:** Arbor Day is on April 25, 2025. Staff recommended planting a tree in Racetrack Park near the soccer fields and the baseball field on the outside of the drive. The Board agreed to collaborate with the school district again, possibly the middle school Geo Club. Final location, date and time will be provided once the celebration is scheduled with the school.

Being no other business before the Board, a Beckwith/Diedrick motion to adjourn passed on a 4/0 roll call vote.

Ramona Flanigan/mjd  
City Administrator

# Memo

**To:** Tree Board  
**From:** Staff  
**Date:** 6/13/2025  
**Re:** June 16, 2025 Meeting

---

**Street Tree Planting:** Staff ordered 32 trees for street tree planting this year. The Tree Board asked staff to evaluate three areas for street trees:

Cherry and Hubert:

- The terraces on the north side of Cherry and E Hubert Streets west of Dean Street are very narrow so trees would have to be planted on private property. The Tree Board adopted the attached policy to allow street trees to be planted on private property in cases where terraces are too narrow. Approximately 30 trees could be planted if some trees were planted on private property.

Saint Joseph's Circle:

- An estimated 21 trees could be planted around the outside of the circle. Many trees could be planted around the inside of the circle. Staff has not approached the church to see if they would want any trees planted. The Bel Aire Drive right of way is very narrow thus requiring trees to be planted on private property. An estimated 7 trees could be planted along Bel Aire Drive.

W Fulton west of Maple Court:

- The street trees on W Fulton Street between Maple Court and the downtown were installed with the highway reconstruction project of 2006. In general, there are overhead lines on the south side of the street so trees that reach a maximum height of approximately 20' were planted on the south side. On the north side of the street, conventional street trees were planted. This would be similar for the planting plan west of Maple Court.

Some of the "under the wires" tree varieties that were selected with the 2006 project have a broad, spreading form. Given the width of the terrace, these trees have required ongoing pruning to keep them out of the sidewalk and behind the curb. Many are now misshapen.

For W Fulton Street west of Maple Street, one approach would be to plant the approximate 44 regular sized street trees where there are no wires and, with the 2026 gravel bed street tree order, purchase a few “under the wire” trees that are vase shaped and narrower. Once these narrower trees have had a few years to mature, the Board can review how they are performing and determine if more (approximately 18 total), similar trees should be planted.

Swift Street:

- Approximately 7 regular sized street trees could be planted on the west side of Swift Street and 6 “under the wire” trees on the east side between Rollin St and Park Ln. Between Park Lane and Hwy 51, approximately 7 more street trees and 9 “under the wire” trees.

## CITY OF EDGERTON PRIVATE PROPERTY TREE PLANTING PROGRAM

Staff is proposing the implementation of a private property tree planting program to enhance the urban forest.

Currently the City has an annual tree planting program to plant trees in street terraces. In many instances the terrace in front of a property is not a viable planting site. This could be due to a variety of factors including overhead wires, narrow turf area, underground utilities, utility poles, sign posts, etc. In instances such as these, residents are told that they are not eligible for a tree.

Staff believes that allowing the planting of a new tree on private property would prove beneficial to the urban forest for the following reasons:

1. It would increase the number of viable planting sites throughout the city
2. It would increase the space for the development of a healthy root structure
3. It would allow more residents to participate in the annual planting program
4. It would allow an increase in the tree canopy without the city's responsibility of maintaining additional trees
5. It would increase the variety of available trees per site by avoiding restrictions of the terrace

If the city were to plant a tree on private property because the terrace was unsuitable for planting the property owners would be required to sign an agreement which allows city staff to plant the tree on their property within 10 feet of the public right of way and requires the homeowner take responsibility of the tree care after planting. The city would provide a one-year warranty for each tree which may be voided by failure to properly care for the new planting.

This program would not replace the current street tree planting program but rather act as an enhancement.

### **Policy Questions:**

1. Do we charge a fee for trees on private property? How much? **Yes, \$25. If the owner wanted to select the tree type, and additional \$25 would be charged.**
2. Do we allow trees to be planted on private property if the terrace is suitable for planting? **No, if the terrace is suitable, the tree will be planted in the terrace.**